



Annex 1.1
to the NOTICE for setting up of LISTS of EXPERTS
2014-2020 (Interreg V-A) Italy - Croatia CBC Programme

APPLICATION FORM TEMPLATE for ADMINISTRATIVE PROFILE

To
MA of 2014-2020 Italy-Croatia CBC Programme
Veneto Region – O.U. Italy-Croatia MA
italia.croazia@pec.regione.veneto.it

I, the undersigned (*First Name followed by Family Name*) _____

for the purpose to be included in the List of Experts for the **Administrative profile** for the 2014-2020 (Interreg V-A) Italy-Croatia CBC Programme, on the basis of Italian Law (art. 46 and 47 of Decree of President of Italian Republic (D.P.R.) n. 445/2000) and having regard to art. 13 of the Regulation (EU) 2016/679 (GDPR – General Data Protection Regulation) and aware of the legal consequences in case of false declarations, in accordance with art. 76 of D.P.R. n. 445/2000,

declare on my own responsibility

A) PERSONAL DATA:

Place of birth (*Town, Country*) _____ date (*dd/mm/yyyy*) _____
Permanent Address _____
ZIP Code _____ Town _____
Country _____
Tel. _____ Mob. _____
E-mail _____

B) GENERAL REQUIREMENTS:

(*please tick*)

- ☐ To have the following University degree (degree course lasting at least four-year):

University _____, Location _____
Degree _____

- Duration of academic curriculum _____ date of the degree (award)_____;
- ☐ To have _____ citizenship(s);
- ☐ To enjoy my full rights as a citizen;
- ☐ To have not been convicted of any criminal offence and to have no criminal case pending against me;
- ☐ To have performed military/civil service obligations imposed by the applicable laws (if applicable);
- ☐ To be / ☐ not be employee of a public administration (if it is the case, indicate the name of the public administration _____)
- ☐ To have the following VAT code number _____ or ☐ to commit to open VAT code number before the signature of the contract;
- ☐ Not to be / ☐ to be in one of conditions of incompatibility pursuant to the par. 6 of the Notice (if it is the case, indicate the potential condition of incompatibility: _____)
- _____ and declaring, at the same time, the availability to remove this condition before the assignment;
- ☐ To undertake to avoid situations of conflict of interest and to apply principles of impartiality in daily activities, in case of contract awarding.

C) PROFESSIONAL EXPERIENCE:

(please tick)

- ☐ That the Curriculum Vitae attached is true and correct (**the CV is written on Europass format, dated and signed with specific references to exact dates of the professional experience, employers and if the position has been/is full time or part time. In case of absence of exact dates, the professional experience cannot be considered**);
- ☐ To have a good spoken and written English level (level B2 in the Europass Language Passport classification or equivalent);
- ☐ To have at least 3 years / ☐ to have at least 5 years of professional experience in ETC projects or programmes as reported in the following table:

(The periods of possible overlapping for each position are counted only once)

Professional experience at the (body/company) _____ with contract _____ from __/__/__ to __/__/__ (total months ____) Role: _____ Main tasks: _____
Professional experience at the (body/company) _____ with contract _____ from __/__/__ to __/__/__ (total months ____) Role: _____ Main tasks: _____
....

I ask

To be admitted to the List of Experts for the **Administrative profile** for the 2014-2020 (Interreg V-A) Italy-Croatia CBC Programme; I express my availability to cover the following role(s) (*it is possible to tick more than one option, subject to the possession of the requirements*):

- ☐ Junior Administrative Expert
☐ Senior Administrative Expert

and I require

to send all communications concerning the procedure for the setting up of the List of Experts for the Administrative profile to the following address (*only if different from point A*):

Address _____
 ZIP Code _____ Town _____
 Country _____
 Tel. _____ Mob. _____
 E-mail _____

Attachments:

- 1) Copy of a valid identification document (e.g. Passport / ID card): type _____ n. _____
 (requested in case of hand-written signature of the Application and/or of the CV)
- 2) Curriculum Vitae in Europass format (*duly signed and dated*)
- 3) Any other attachments (e.g. certificate of knowledge of English language above the required level)

Applicant signature ¹

Date of signature ¹

Personal data protection

I declare to be informed, pursuant to art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council, of 27th April 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), as reported in the document “**Information on the personal data processing**”, attached to the notice.

Applicant signature ¹

Date of signature ¹

¹ This application template can be signed digitally or hand-written. In case of hand-written signature, please, attach a copy of a valid identification document.